Date of meeting Thursday, 15th August, 2013

Time 7.00 pm

Venue Committee Room 1, Civic Offices, Merrial Street,

Newcastle-under-Lyme, Staffordshire, ST5 2AG

Contact Geoff Durham ext 2222

Member Development Panel

AGENDA

PART 1 – OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in this agenda

2 MINUTES OF A PREVIOUS MEETING

(Pages 1 - 4)

To consider the minutes of the previous meeting of this Working Group

3 MOBILE DEVICES

To receive instruction and advice on how Modern. Gov will operate on mobile devices

4 MODERN.GOV

To receive a verbal presentation from Staffordshire County Council on their usage of modern.gov and mobile devices

5 REPORT FORMAT

General discussion on the report format for agendas and how they may be improved for use on mobile devices

6 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors D Becket (Chair), Mrs Heames, Kearon, Miss Olszewski,

Mrs Peers, Snell, Turner, White and Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums: - 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.